

**ESU #13 ADMINISTRATIVE ADVISORY COUNCIL MEETING MINUTES**  
**Wednesday, October 25, 2017**  
**Regular Meeting – 10:00 AM**  
**HARMS Center, Room 188 – 2620 College Park, Scottsbluff, NE**  
**Broadcast Sites: Sidney, Chadron, Creek Valley, Oshkosh**

- Present: Chadron site: Dr. Troy Unzicker, Dr. Caroline Winchester, Kirk Hughes, Lori Liggett, Russell Lechtenberg, Casper Ningen, Don King, Dr. Jeff West, Dr. Julie Downing.
- Scottsbluff site: Tim Cody, Kathy Urbanek, Joe Sherwood, Rick Myles, Ellen Dillon, B.J. Peters, Craig Hicks, Laura Barrett, Kiowa Rogers, Jadie Beam, George Schlothauer, Paul Smith, Desira Martin-Secretary.
- Sidney site: Marshall Lewis, Jay Ehler, Lorrie Miller, Nici Johnson, Paula Abbott.
- Oshkosh site: Dr. Paula Sissel
- Creek Valley site: Ron Howard
- Absent: Lana Sides, Travis Miller, Chuck Lambert, Bob Hastings, Mike Williams, Dr. Brett Gies, Dr. Kim Dale-WNCC, Julia Newman-WNCC, Robin Iossi-WNCC, Alliance, Donna Jenne
- Guests: Molly O'Holleran, State Board of Education, District 7- Sidney site.

**Welcome/Introductions.**

**Superintendent Items for Discussion:**

- Joe Sherwood attended Crisis Scenario Planning. He suggested having the Superintendents write up a scenario that occurred in their district and sharing it. Jeff suggested they email Desira with the scenarios and she will include it at the end of the meeting minutes.
- Dr. Caroline Winchester reminded everyone of the NRCSA meeting being held today in Chadron.

**Don King, Chadron State College: Future Partnership Model for Teacher Preparation**

Don introduced a proposed partnership model for the Professional Development Model through Chadron State College in which a student would be student teaching for one year in the district. The proposed partnership includes ESU 13, Chadron State College and the District. The current traditional model has a .5 year of student teaching. Elements of the Western Nebraska Partnership model include:

- Combining the elements of both previous models and builds on the strengths and contributions of all partners
- Utilizing ALL professional entities to work in collaboration thus developing stronger partnerships.
- Candidates learn how to teach while embedded in the classroom, at various grade levels, for an entire academic year. Candidates serve as a working part of the faculty and staff. The student does not receive a salary.
- Improving upon the skills and knowledge of candidates upon entering the profession.
- Providing “real-life” experiences prior to the 1<sup>st</sup> year of teaching.
- Increasing the retention rate of teachers within their first three years.

This concept is at the very initial stages of discussion and ongoing conversations between CSC, ESU and school districts will take place. CSC would like this model to begin in August 2018.

For more information regarding becoming a part of this model, please call Don King at 308-430-4761. The full power point presentation is on the Google Doc for this Advisory Council meeting.

**Change of date for January Meeting:** The Advisory Council will meet on January 31, 2018 at 10:00 AM. Suggested programs by the Council include Cory Epler regarding test scores and changing standards, Bryce Wilson from NDE Finance and a Senator Round Table. Dr. West will reach out to try and schedule them to present.

### **Molly O'Holleran – Nebraska State Board of Education, District 7:**

Background: Molly is serving her second term for Western Nebraska on the State Board of Education. She represents Nebraska on the National Association of State Boards of Education (NASBE) Governmental Affairs Committee (GAC). It is the entity responsible for developing federal policy recommendations and communicating with Congress and federal officials about education reform priorities of state boards of education. As a Nebraskan, she wants to see us grow in educating our children so that they stay in Nebraska using the motto "Our Community Loves Family".

Molly updated the Advisory Council of State Assessment and ELA standards. NDE continues to work on the development of a new reporting system to replace the "No Child Left Behind" and move towards AQuESTT reporting in the future. She has awareness of the shortage of Early Childhood educators (home based and centers).

Rule 11: Molly stated that she appreciated Senator Stinner and his discussion in working to change state law to make it more affordable to districts and ESUs to hire early childhood teachers.

Rule 21: NDE recently changed this rule to allow local substitutes to teach up to 90 days a year. She believes in keeping standards high for substitute teachers.

State and Federal Fiscal Conditions: She is hoping we can market school choice. Charter schools do not have the same standards as public schools. Although the State Board does not have a particular role in school funding, NDE is always ready to assist with local districts and with requests from policy makers.

### **Panhandle Early Childhood Services Update (Nici Johnson):**

- Nici and five others attended "First Children's Finance" meeting in Minnesota as a business collaboration. This meeting centered on reframing child care as an economic development issue for states in order to access new partners in the work across the state and in local communities.
- All eleven counties of the Panhandle were chosen to participate in the initiative called "Community for Kids". Marti Beard is the consultant for this work which will help engage stakeholders, utilize informed decision making, connect communities with other communities who have similar issues being addressed and explore options for funding resources.
- Kim Bodenstein of the Buffet Early Childhood Institute will be here to meet with the stakeholder's group in December or January to review the next steps for the Panhandle's early childhood system. This is for follow up after creating community snapshots of the local community conversations from last Jan-April of 2017. If your community had a community conversation around early childhood, then Kim would like to schedule a visit with you to review your community's data.
- We are now in our planning year for "Rooted in Relationships". This program provides coaching to Early Childhood programs on using the social-emotional pyramid to help providers with teaching social-emotional skills and in addition to help providers deal with behavior issues of the children in

their care. They will be meeting on November 2, 2017 at 1:00 p.m. at the Harm's center to create a plan for the Panhandle.

### **Administrator's Report:**

Dr. West encouraged the Council to forward the Student Loan Forgiveness email that was sent early to their staff. ESU staff has saved thousands of dollars in student loan debt with the ISLoan Solutions Company.

ESU 13 pays for the webinars listed below from KSB Law and Perry Law Firm for our districts. If any notifications are received about webinars other than the ones below, it will be the district's responsibility for payment.

- Future KSB meeting
  - November 9, 2017 – “Digging In to Section 504 of the Rehabilitation Act”
- Future Administrator Webinar Series by Perry Law Firm
  - November 14, 2017 - Teacher Evaluations: “Appraising” Your Review
  - December 5, 2017 – February 13, 2018 – Religious Issues in Schools
  - February 13, 2018 - Understanding “Free Speech” within the School House Gate
  - March 13, 2018 – Extracurricular Activity Issues
  - April 3, 2018 – Teacher Discipline and Termination
  - May 8, 2018 – Common Graduation Scenarios and How to Address Them

### **Director Reports: (Please access the electronic reports that were sent earlier) Highlights are below.**

**SOAR** (Jadie Beam): Flyers for the Mid-Winter Conference are now available. Sign up will begin on October 31, 2017 for session sign up.

**Special Services** (Laura Barrett): Update on MIPS: you will be receiving two checks, direct and indirect. The direct is for MIPS and Indirect is Nebmac. Our service providers need to go on your participation list. The Rural Education Conference will be held in Denver next year. Contracts for 18-19 school year will be mailed in January so staffing can be reviewed.

**Alternative Education** (George Schlothauer): The VALTS program had 6 graduates last week. This makes 604 graduates since VALTS started in 1998. They currently have 41 students. Also, please send in your inter-local agreements if you haven't yet done so.

**Psychology Services** (Paul Smith): QPR (Question.Persuade.Refer) training is available by Traci Hastings who will come to your school.

**Technology/DL** (B.J. Peters): Overdrive E Books are now available so please let your librarian/media specialist know.

### **Crisis Scenarios:**

Rick Myles, Scottsbluff Public Schools Superintendent, sent a summary of the districtwide emergency response simulation. Scottsbluff Public Schools is now in its seventh year of collaborating with area responders. An Emergency Response Simulation ([Appendix A](#)) is being planned for in November with teams at each location. Scottsbluff Public Schools also has a detailed “All Hazard” and an Emergency Preparedness Guide published for them by Guest Communications (thanks to Travis Miller's recommendation).

## APPENDIX A



### EMERGENCY RESPONSE SIMULATION SCOTTSBLUFF PUBLIC SCHOOLS

November 6, 2017

1. LOCKOUT
  - a. All exterior doors locked
  - b. Who is allowed in?
  - c. Signage?
  - d. Communications – internal/external
2. ASSEMBLAGE OF BUILDING EMERGENCY RESPONSE TEAM
  - a. Who reports?
  - b. Do they know their roles?
  - c. Back-ups? Alternates?
  - d. Incident command location and supplies?
3. LOCKDOWN
  - a. Initiated by PA announcement
  - b. Locks, lights, out of sight
  - c. No barricading – not supported by law enforcement (3-5 minute response time)
4. PA SYSTEM
5. EVACUATION
  - a. Released only by authorized personnel one room at a time
  - b. Remember offices, storage closets and other potential hiding places
  - c. Go Bag
  - d. Green and Red Cards
  - e. Check on Secondary evacuation locations
    - i. Any communication?
    - ii. Access to the location?
6. RUN, HIDE, FIGHT
7. RETURN TO BUILDING AND PLACE SCHOOL IN LOCKOUT (PA ANNOUNCEMENT)
  - a. BERT Team and IC
8. PREP FOR REUNIFICATION
  - a. Can team discuss procedures, locations, cards and other materials, staffing, etc?
9. END OF DRILL
  - a. Announce via PA
10. PROCESSING/REPORTS
  - a. For those who can meet back at District office at 10:00am for quick review
  - b. Each school team provide quick email of commendation and concerns
11. Assorted observations and measures:
  - a. State Safety Standards – District Safety/Security Team
  - b. All Hazards Manual (Revised 2017)
  - c. Use of “EduSafe QuickAccess”